



10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, and the Gulf of Alaska

Ilanka Community Health Center Sonographer

Team: Health and Wellness Team
Reports to: Medical Director
FLSA Status: Exempt from overtime

Salary Range: DOE
Schedule: Part Time, Flexible
Last Revised: December 2017

The diagnostic medical sonographer balances patient interaction and technological performance with a firm knowledge in anatomy and pathology while working cohesively with Ilanka's healthcare team.

This position establishes methods and procedures for attaining specific goals and objectives, and receives guidance in terms of broad goals. Only the final results of work are typically reviewed.

Responsibilities/Duties:

- Perform clinical sonographic services by locating, evaluating, and recording pertinent anatomical, pathological, and functional data using ultrasound equipment to aid physicians in diagnostic procedures.
- Maintain ultrasound equipment and sterilize the room in which the procedure takes place.
- Evaluate the images for their quality.
- Present images and preliminary findings to physicians and the healthcare team.
- Use Electronic Medical Records for day-to-day record keeping, which includes accurate entry/scanning of information into patient charts as well as ensuring information is only released to authorized entities.
- Maintain high levels of confidentiality are required and must be in accordance with HIPAA and HITECH, including all applicable regulations.
- Supports and facilitates positive interaction with others as evidenced by: professional maturity, respect for others, a team-centered approach, maintenance of confidential information and an appreciation of a variety of viewpoints and diversity in the workplace.
- Attends QI/QA and other clinical committee meetings.
- Required to assist with outreach efforts and other NVE organized events which may be outside of regular scheduled hours.
- Other duties as assigned.

Ultrasound Tests to be performed:

- Abdomen
- OB/GYN (Obstetrics and Gynecology)
- Transthoracic echo
- Vascular Technology



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- Breast
- Other duties as assigned.

Experience Requirement

Must have a minimum 2 years' experience in medical diagnostic sonography including cardiac.

Education Requirement

Must hold a minimum of Associates degree in medical diagnostic sonography from a school accredited by the Joint Review Committee on Education in Diagnostic Medical Sonography and be registered with American Registry for Diagnostic Medical Sonography

Competencies (Knowledge, Skills and Abilities)

Perform patient assessments. acquire and analyze data obtained using ultrasound and related diagnostic technologies. Able to provide a summary of preliminary findings to the provider to aid in patient diagnosis and management. Use independent judgment and systematic problem-solving methods to produce high-quality diagnostic information. Maintain professional demeanor with good interpersonal and human relations skills; Must have the ability to plan work, establish priorities and remain flexible. Must have the knowledge or skills to operate and/or learn specialized software and computer programs. Excellent written and verbal communication skills. Must be neat and clean, and present a calm and caring manner. Must have the ability to work well under pressure, have the skills to empathize and care for a variety of patients, including low-income and diverse cultures, in stressful situations.

Performance Standard

Regularly bend and/or crouch for long periods of time to perform patient medical services.

Regularly use fine motor skills at a heightened ability to perform procedures.

Typically use sight and touch to complete job tasks accurately.

Typically lifts 15 lbs. to coordinate work occasionally assist in lifting patients in excess of 100 lbs.

Regularly manipulate electronic data to gather, input and otherwise coordinate work.

Regularly use mental, oral and written methods to complete work.

Environmental Factors

Work will be completed in an outpatient clinic.

Exposure to Hazards: Housekeeping Products.

Category I: Tasks routinely involve a potential for mucous membrane or skin contact exposure to blood, fluids or tissue. Use of personal protective equipment (PPE), when appropriate, is required.

Disclaimer

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Nothing in this job description restricts NVE's right to assign or reassign duties and responsibilities to this job at any time. By signing below I acknowledge receipt of this job description and that my supervisor has discussed it with me.

Employee Signature Date

Supervisor Signature Date

Team Leader Signature Date